

### **3 Admission requirements to postgraduate programs**

#### **4.1 Master's Programs Admission requirements**

Generally a student who has a high scholastic standing, with professional experience is eligible to apply for postgraduate program. Detail admission requirements are given hereunder.

- **All students applying to join ASTU in the Master's program shall sit for written entrance examination prepared by respective department.**
- A minimum of **five Master's students** shall be admitted in any program.
- The maximum number of postgraduate students assigned to an academic staff for advisory shall not exceed eight for all years. Therefore, the maximum number of students admitted to specific program shall be determined by number of academic staff available, availability of space, resource and demand for training.
- The OPS shall approve matching of accepted Master's students with number of available academic staff before getting registered.
- The OPS through discussion with concerned schools may, from time to time, include additional admission requirements in conformity with the university's rules and regulation. These may be of general application or may pertain to specific programs of graduate studies.
- Any well-qualified person with a bachelor's degree from an accredited institution of higher learning or with equivalent international education may apply for admission to the master's program.
- Foreign applicants sitting for entrance examination, submit results of GRE/TOEFL/ELTS or equivalent, language proficiency examination (for applicants whose high school and undergraduate medium of instruction is not English, etc.).
- An applicant to Master's program shall possess BSc/BA/MBA degree in respective field of study and rate at least **"good" (C)** in his/her undergraduate senior project/seminar/ senior essay.
- An applicant shall score a CGPA (Cumulative Grade Point Average) of at least **2.5 for female and 2.75 for male.**
- An applicant should fulfill other possible additional criteria set by respective program/school which is not violating these centrally governing criteria.
- All university-wide non-academic requirements for admission to Master's program in ASTU shall apply as stipulated in the university senate legislation.
- An applicant requires acceptable recommendation letter from **two referees of his/her previous higher learning institution.**

- The selection of applicants shall be made based on the academic achievement and other related criteria indicated below.
- Selection criteria shall be weighed appropriately and shall be subjected to the approval of program level graduate committee.
- **In case male and female applicants are in equal status, female applicants shall be favored as an affirmative action.**
- Pass mark for acceptance to master’s program is **60% and above to all field of study.**
- In case large number of applicants fulfills the pass mark, the respective program/school shall determine the cut-point to accept maximum number of students in line with the existing academic staff and other available resources.

**Selection Criteria:**

<b>NO</b>	<b>Criteria</b>	<b>%</b>
<b>1</b>	CGPA	30
<b>2</b>	Written entrance examination	60
<b>4</b>	Related field of specialization	5
<b>5</b>	Recommendations	5
<b>Total</b>		<b>100%</b>

**Note:** The CGPA of every applicant shall be multiplied by 7.5.

**4.2 Admission to PhD Programs**

Generally a research scholar who has a high scholastic standing, with professional experience is eligible to apply for PhD program. Detail admission requirements are given hereunder.

- **All research scholars applying to join ASTU in the PhD program shall sit for written entrance examination prepared by respective program.**
- A minimum of **one research scholars** shall be admitted in any program.
- Maximum number of PhD students assigned to an academic staff for supervisory shall not **exceed eight** for all years. Therefore, the maximum number of research scholars admitted to specific program shall be determined by number of academic staff available, availability of space, resource and demand for training.
- The OPS shall approve matching of accepted PhD students with number of available academic staff before getting registered.
- The OPS, through discussion with concerned schools, may from time to time include additional admission requirements in conformity with the university’s rules and regulation.
- Any well-qualified person with a Master’s degree from an accredited institution of higher learning or with equivalent international education may apply for admission to the PhD program.

- Foreign applicants may, in lieu of **sitting for entrance examination**, submit results of GRE/TOEFL/ELTS or equivalent, language proficiency examination (for applicants whose high school and undergraduate medium of instruction is not English, etc.).
- An applicant to PhD program should possess MSc/MA degree in respective field of study and rate at least **“good” (B)** in his/her MSc/MA thesis or project.
- **An applicant should score a cumulative grade point average of at least 3.0 for female applicant and 3.25 for male applicant.**
- An applicant should fulfill other possible additional criteria set by respective program/school which is not violating these centrally governing criteria.
- All university-wide non-academic requirements for admission to PhD program in ASTU shall apply as stipulated in the university senate legislation.
- An applicant requires acceptable recommendation **letter from two referees of his/her previous** higher learning institution.
- The selection of applicants shall be made based on the academic achievement and other related criteria indicated in the table below.
- Selection criteria shall be weighed appropriately and shall be subjected to the approval of Program level graduate committee.
- **Incase male and female applicants are in equal status, female applicants shall be favored as an affirmative action.**
- Pass mark for acceptance to PhD program is **70% and above to all field of studies.**
- In case large number of applicants fulfills the pass mark, respective program/school shall determine the cut-point to accept maximum number of students matching the existing academic staff and other available resources.

#### Selection Criteria

<u>NO</u>	Criteria	%
	CGPA (MSc/MA)	30
	Written entrance examination	50
	Synopsis	15
	Recommendations	5
	<b>Total</b>	<b>100%</b>

**Note:** The CGPA of every applicant shall be multiplied by 7.5.